READING HOSPITAL SCHOOL OF HEALTH SCIENCES
MEDICAL IMAGING PROGRAM
POLICY MI304

SUBJECT: Transfer Credits

Responsibility of: Program Director
Originated: April 2012 Revised: Reviewed:

Purpose
It is the policy of the Medical Imaging Program to evaluate and award credit for college level courses completed through a regionally accredited institution of higher education as recognized by the Council for Higher Education Accreditation, College Board Advanced Placement (AP), and College Level Examination Program, for transfer credit purposes.

Procedure
Official transcripts must be received from all educational programs previously attended. Course outlines and descriptions may also be required. Transfer courses must be completed prior to enrollment in the Medical Imaging Program; transfer credits must be applied prior to the January enrollment start date. Courses taken after enrollment in the program will not be considered for credit. Exceptions may be considered by the Program Director only under extenuating circumstances.

General Education Courses
Applicants, who have completed general college level courses with a grade of "C" or better at an accredited institution of higher education, may be offered transfer credit if the courses are similar in length, content, and credit with courses required as part of the Medical Imaging curriculum.

Transfer credit decisions supersede all college vendor decisions that warrant credit.

Courses must cover all required content and credit in order to be considered for transfer. Students are strongly encouraged to seek advisement from admissions before registering for courses. Failure to do so may result in paying for and completing courses that do not satisfy academic requirements. **Special note: Transfer credit decisions for dually enrolled students are subject to the established evaluation of both institutions.**

Transfer credit will be documented on the student's permanent record.

The following criteria apply for transfer of credit:

COURSE	MAX TIME BETWEEN COURSE COMPLETION & MI ENROLLMENT	MUST INCLUDE
Human Anatomy and Physiology I	5 years	Laboratory component
Human Anatomy and	5 years	Laboratory component

Physiology II		
Algebra II	10 years	N/A
Composition & Research	N/A	Documented Research Required
Introduction to Philosophy	N/A	N/A
Medical Ethics	N/A	N/A
Sociology	N/A	Racial and Cultural Relations
Liberal Arts Elective #1	N/A	Communication
Liberal Arts Elective #2	N/A	May be a Fine Arts (Art or Music), Theatre or Literature class

Medical Imaging Courses
Medical Imaging courses are not are not transferable.

Credit by Examination
Individuals who have successfully completed and passed the College Level Examination Program (CLEP) and the College Board Advanced Placement (AP) Examinations may receive credit for specific courses. Awarding of credit through CLEP or AP is determined by the following:

- Equivalency course(s) to course(s) in curriculum.
- Validation of credit on a college/ university transcript.
- Completion of credit by examination and forwarding an official transcript or score report with a required minimum score of the following:
  AP: 3
  CLEP: 50/C

Post-Enrollment Transfer of Credit
Following enrollment in the School of Health Sciences, students are not permitted to CLEP or transfer additional courses. Once enrolled, the expectation is that students will complete all remaining coursework as part of the established Medical Imaging curriculum.