THE READING HOSPITAL SCHOOL OF HEALTH SCIENCES POLICY NO. 388

SUBJECT: Timely Warnings

Responsibility of: TRHSHS Program Directors
Originated: July, 2012 Reviewed:

Purpose

The intent of timely warnings is to alert the campus community to potentially dangerous situations on or close to campus.

Procedure

If a crime or series of crimes have occurred on campus or close to campus and could be considered a threat to other students, employees, and faculty, The Reading Hospital and Medical Center Security department and School Director may implement a "Security Timely Warning Alert." Timely warnings may be used for the following crime activities: criminal homicide, sex offense, robbery, aggravated assault, burglary, motor vehicle theft, arson, illegal liquor, drug and weapons violations, hate crimes, when the crime is deemed to pose an ongoing threat to the School community.

The Director of Security or designee and the School Director or designee are responsible for making the decision to initiate, prepare, and send out timely warnings. In the event that the School Director in unavailable, the Director of Security or on shift supervisor will make the determination to initiate, prepare, and send out timely warnings.

The dissemination of information is accomplished through the manual distribution of an authorized "Security Alert", campus wide e-mail or the Everbridge Notification System. Through these e-mail and phone message alerts, members of the campus community are provided with prompt notice of incidents that may have a direct impact on their safety and security. Local police agencies may be informed of events that require timely warnings.