

THE READING HOSPITAL AND MEDICAL CENTER

Dormitory Room RULES & REGULATIONS

1. Each occupant is responsible for the disposal of their own trash in available trash cans. Please place trash cans outside your door by Monday morning for emptying.
2. Towels and bed linens are provided. Each occupant is expected to change their own bed linens and to dispose of soiled linen and towels into the nearest linen hamper. Clean linens/towels are available in the linen closet located in the kitchen.
3. Housekeeping cleans the bathroom and vacuums the room weekly, on Monday.
4. Recycling pick-up is weekly, on Mondays. Please recycle plastic, glass, aluminum cans, and most paper/newspapers by using labeled containers.
5. Occupants are welcome to use the common area facilities including kitchen, laundry room, lounge, exercise room and outside patio. Be considerate of others in sharing these facilities. Please do not store personal items (bicycles, kayaks, etc.) in the lounge.
6. Food stored in the refrigerator will be discarded each Monday, if not properly labeled by the Occupant.
7. Maintenance requests for repairs to your room or common areas should be reported by calling x 8809.
8. Telephone and utilities in the rooms are included with the rental, as are the available computer workstations and appliances. There is a coin operated clothes washer and dryer available. Problems should be reported to x 8809.
9. Each Occupant is eligible to use one parking space in the Spruce Street Garage. The vehicle must be previously registered through Academic Affairs or with Security at the Parking Desk, E-Ground Lobby upon arrival.
10. NO ANIMALS SHALL BE KEPT IN OR ABOUT THE PREMISES.
11. TRHMC is a tobacco-free environment, no exceptions.
12. TRHMC is a weapons-free environment. No weapons of any type may be displayed or stored in the building or on the grounds.
13. The sidewalks, halls passages and stairways shall not be obstructed by any of the Occupants, or used by them for any other purpose than for ingress and egress to and from their respective rooms.
14. Nothing will be placed on the outside of the building, or on the windows, window sills, or projections; no signs, no advertising notices of any kind shall be placed on any part of the building or on doors of any room thereon.
15. No Occupant shall do or permit anything to be done in the building, or bring or keep anything therein which will in any way increase the fire risk on the building, or obstruct

- or interfere with the rights of other tenants, or in any other way insure or annoy them, or conflict with any of the rules and ordinances of the local authorities.
16. The proper Occupant response to a fire alarm or other building emergency is to immediately evacuate the building. Do not return to the building until authorized to do so.
 17. Occupants are responsible for claims involving personal liability and personal property, and should carry renter's insurance to protect themselves against such claims.
 18. No Occupant nor any guest or visitor shall disturb or annoy other occupants of the building by any unseemly or untimely noises or by any interference in any way. At all times, personal television or radio should be kept low enough not to be heard outside of the dorm room. Do not store pagers in your room when you are not there as they may go off repeatedly in your absence.
 19. The walls, ceilings, floors and woodwork must not be marred by driving nails, tacks, or screws, or by otherwise defacing the same. Only the use of adhesive hangers on walls is permitted.
 20. No alternations, additions or improvements shall be made in the room without the written consent of the Hospital, and when so made, shall become the property of the Hospital.
 21. The Occupant is responsible for the routine appearance of the dorm room, and upon vacating the room, the will return it to the condition it was originally provided, normal wear and tear accepted.
 22. Upon vacating the room, keys are to be immediately returned to the Academic Affairs office. Do not pass along keys to the next Occupant.
 23. The Hospital shall have the right to enter any room at reasonable hours to examine the same, or to make such repairs, additions and alterations as they shall deem necessary for the safety, preservation, or restoration of the building, or for the safety or convenience of the occupants thereof.
 20. The Hospital reserves the right to rescind any of these rules, and to make such other and further reasonable rules and regulations as in their judgment may from time to time be necessary. When new rules and regulations are so made, and notice thereof given to the tenant, they shall have the same force and effect as if originally made a part of the foregoing lease.